

**Volunteer Initial Enquiry Form**

Thank you for you your interest in volunteering at Pavilions Teignmouth - please complete this short form to tell us more about your initial areas of interest and availability.

Name …………………………………………………………………………………………………..

Address…………………………………………………………………………………………………

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……………………………………………………………………………………………………………

Email Address…………………………………………………………………………………………

Telephone Number ……………………………………………………………………………

Mobile Number……………………………………………………………………………………….

Are you seeking ad-hoc volunteering? YES/NO

Are you seeking regular volunteering? YES/NO (please indicate days/times) ……………………………………………………………………………………………………………

Please confirm that you are over 18 ……………………….

Please indicate the volunteer areas you are interested in (please note the skills we are looking for and the availability we are seeking):

**Box Office** ☐

(IT, customer service and cash handling skills required – daytime, weekend evening shifts)

**Stewarding** films or shows ☐

(Customer service skills required – daytime, weekend and evening shifts available)

**Local Representative** ☐

(Making contacts with local organisations/businesses in your local area, putting up posters, delivering leaflets – good people skills required – at a time to suit you)

**Tourist Information** ☐

(Customer service skills, with good local knowledge – daytime weekday/weekend shifts)

*Please note that full role descriptions are available at* [*http://www.pavilionsteignmouth.org.uk/getting-involved/volunteering-pavilions*](http://www.pavilionsteignmouth.org.uk/getting-involved/volunteering-pavilions) *or from the Box Office.*

Please hand this form back in to the Box Office (open 10am to 3pm Mon to Sat) or email it to: [dawn@pavilionsteignmouth.org.uk](mailto:dawn@pavilionsteignmouth.org.uk) – we will be in contact with you within a week of receipt.

**Please note that you will be required to complete a full Volunteer Application Form, which includes supplying contacts for references, before commencing a volunteer role at Pavilions Teignmouth.**